**ESS Tuning Dump Screen System**

**Transportation Checklist**

**Document Change Record**

|  |  |  |  |
| --- | --- | --- | --- |
| Version | Date | Section/Sheet | Comment |
| 1.0 | 21/10/19 |  | 1st Issue |

**Overview:**

To help ensure that the all contents have been included, safely secured and labelled, please run through the following list to check that all these tasks have been completed. If in doubt please ask.

|  |  |  |
| --- | --- | --- |
|  | **Task** | **Check** |
|  | Vessel and actuator are packed in separate crates. Use the crates in which they came if possible. |  |
|  | Screen frame central rod is still assembled to actuator. |  |
|  | Screen frame rectangular section with bolt is included in vessel crate. |  |
|  | Pack of extra gaskets has been included in vessel crate. |  |
|  | Pack of 10 limit switches has been included in the vessel crate. |  |
|  | Set of M6 & M4 Nut, bolts and washer and lifting eyebolt have been included in the vessel crate. |  |
|  | Stepper Motor controller has been included in the vessel crate if required. |  |
|  | Shock loggers are installed on crate base if required. |  |
|  | Foam protection is added below the vessel in crate. |  |
|  | Internal wooden cross braces to the crate have been installed if required. |  |
|  | Foam secured in between middle wooden cross brace and vessel. |  |
|  | Copy of unpacking procedure stapled to crate exterior. |  |
|  | Copy of Packing list stapled to the crate exterior. |  |
|  | Activate the shock loggers if fitted (as close to the pick-up date as possible). |  |
|  | Complete the assembly of the crate and a check that the crate is structurally sound. |  |
|  | Shock and tilt watch stickers and their surrounding labels are on the crate. |  |
|  | Warning stickers (fragile, do not stack, this way up) are on the crate. |  |
|  | Address label that include crate dimensions and weight are on the crate. |  |
|  | Despatch note has been completed and submitted to logistics. |  |

**Unit**

|  |  |
| --- | --- |
| Module name: |  |

**Approval**

|  |  |  |  |
| --- | --- | --- | --- |
| Assembled | Print | Signature | Date |
| Approved | Print | Signature | Date |